



# Kansas Healthy Food Initiative Process

Submit your intake form at [kansashealthyfood.org/apply](http://kansashealthyfood.org/apply)

## STEP 1: Eligibility

Kansas State University's **Center for Engagement and Community Development (CECD)** performs eligibility evaluation and provides technical assistance. Eligibility evaluation is based on:

- Commitment to offer fresh, healthy foods
- Low resource area
- Area is underserved by fresh food retail
- Operator Experience
- Community Fit

**Network Kansas** performs a preliminary financial review and provides technical assistance.

- Financial template
- Additional details regarding the project
- Linkages to other resources

**If the project meets eligibility, the KHFI investment committee votes to approve or deny funding.**

Application Received

30 Days

ELIGIBILITY DETERMINATION:

Eligible

Not Eligible

14 Days

FUNDING DETERMINATION:

Approved

Not Approved

14 Days

14

30 Days

30

30 Days

30

### Center for Engagement and Community Development

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## STEP 2: Financing

**IFF**, a community development financial institution (CDFI) contacts applicant 2 weeks after funding approved.

Applicant submits a formal loan application and requested financial information. Once all information is received by IFF, the application moves to underwriting.

### Underwriting

Credit review and loan approval.

### Fund Dispersal

Loan closing process.